

28 June 2024

Dear Parents/Guardians

Just a couple of notes regarding staffing and organisation for your consideration.

### **Heads of Year**

We have the Year 6 induction day on Thursday 4 July and Mrs McGauley is busy making transition arrangements for the next academic year. In addition, the Year 11 students have now left following the completion of their exams. To maximise the capacity we have within the Heads of Year, from Monday 1 July, Mr White will take over responsibility for Year 7 and Ms Nixon will take charge of Year 9.

This will mean that from Monday, Mr White will have responsibility for the current Year 7 and 8 and will retain this responsibility as they progress into Year 8 and 9, respectively next academic year.

Ms Nixon will have responsibility for the current Year 9 and 10 and will retain this responsibility as they progress into Year 10 and 11, respectively next academic year.

I can assure you that the Heads of Year have been working closely together to ensure the transition takes place smoothly.

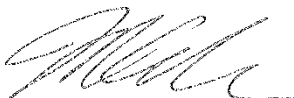
### **SENCo**

Mrs Righelato, our current SENCo, is leaving us at the end of the academic year. She is being replaced by Mrs Robinson who will be starting in September. As the role of SENCo is so large, we are also borrowing Mrs Higham, an experienced SENCo from The Aletheia Academies Trust, to help the transition process. Mrs Higham will be working part time at Knole Academy from September to December.

### **Blazers**

I hope the summer hasn't already been and gone, but temperatures look cooler next week and there is the forecast for rain, therefore, students will need to be wearing blazers. We shall review this during July depending on the weather.

Best wishes



David Collins